



# TECHNO

## INSTITUTE OF HIGHER STUDIES

*Transforming Dreams Into Reality...*



### Criterion - 6

## Governance, Leadership and Management

### Key Indicator – 6.2

## Strategy Development and Deployment

### 6.2.1Q<sub>1</sub>M

*The institutional perspective plan is effectively deployed and functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.*

**6.2.1. The institutional perspective plan is effectively deployed and functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.**

The institution's leadership, guided by decentralized principles, maintains a clear vision and accountability, promoting committee involvement in decision-making processes within a clearly defined organizational structure

❖ **MANAGER**

The constitutional head of the institute is in charge of hiring, rules and regulations, and sustaining a connection between Management and Institution.

❖ **PRINCIPAL**

Is the chairperson and oversees all administrative, academic, and public operations involved in the day-to-day activities of the institute.

❖ **NON-TEACHING STAFF**

• **ADMINISTRATIVE OFFICE**

Has an admissions cell in charge of ensuring the fairness and efficiency of the admissions process.

• **ACCOUNTS**

The Chief Finance Officers approve funding for academic and physical infrastructure, remuneration, and financial estimates, ensuring a thorough analysis and approval process.

• **INFRASTRUCTURE/MAINTENANCE CELL**

The individual regularly evaluates building and remodeling projects to ensure the institute's facilities are secure, accessible, and compliant with regulations.

• **IT/MARKETING CELL**

Ensures that the Institute's information and data resources and infrastructure are up-to-date, precise, consistent, safe, and simple for authorized personnel to access

❖ **TEACHING STAFF**

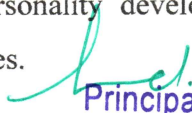
• **HODs**

Coordinate and attend all departmental activities, ensuring that all co-curricular, extracurricular, and academic events are executed successfully.

• **FACULTIES**

Faculty contribute to academic achievement and student personality development through teaching, learning, and organizing various nature-related activities.

  
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- **ACADEMIC COUNCIL**

The council, comprising all professors and select associate and assistant professors, evaluates course curricula's relevance and makes pedagogy recommendations before authorizing it.

- **LIBRARY COMMITTEE**

Under the librarian's guidance, the academic amenities and resources of the library are being enhanced.

- **CURRICULUM & RESEARCH CELL**

The Academic Deans render the curriculum thoughtfully created and incorporate recent developments in various areas of study.

- **EXAMINATION CELL**

The Internal and End Semester Examinations, as well as the result announcements, are meticulously managed by the Exam Controllers.

- **IQAC**

The IQAC oversees, organizes, and maintains records of the institute's Quality Assurance and Quality Enhancement actions.

- **CAREER GUIDANCE & PLACEMENT CELL**

Students receive career guidance and counselling from counselors as needed.

- **INTERNAL COMPLAINTS COMMITTEE (ICC)**

The Sexual Harassment of Women at Workplace Act of 2013, UGC Regulations of 2015, and the Handbook on Sexual Harassment of Women at Workplace all require confidential reporting of harassment complaints, aiming to improve safety and security.

- **GRIEVANCE REDRESSAL CELL**

The complaints of the students and teachers are promptly addressed.

The Proctorial Board has full authority to uphold discipline, preserve peace and order on campus, and handle other security-related issues.

- **ANTI-RAGGING CELL**

The Prevention and Prohibition of Ragging Act (1999) and its Amendments, which are enforced by the **Anti-Ragging Cell**, make our institute ragging-free.

- **CULTURAL MANAGEMENT COMMITTEE**

Organizes the Annual activities, workshops, skill-training sessions, and other events meticulously.

- **HOSTEL & MESS COMMITTEE**

Caters to the students' dietary and housing needs

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- **INTERNAL FEEDBACK COMMITTEE**

Gather student and teacher feedback on the institute, teaching environment, and processes to create an Action-taking report.

- **TECHNO ALUMNI WELFARE SOCIETY**

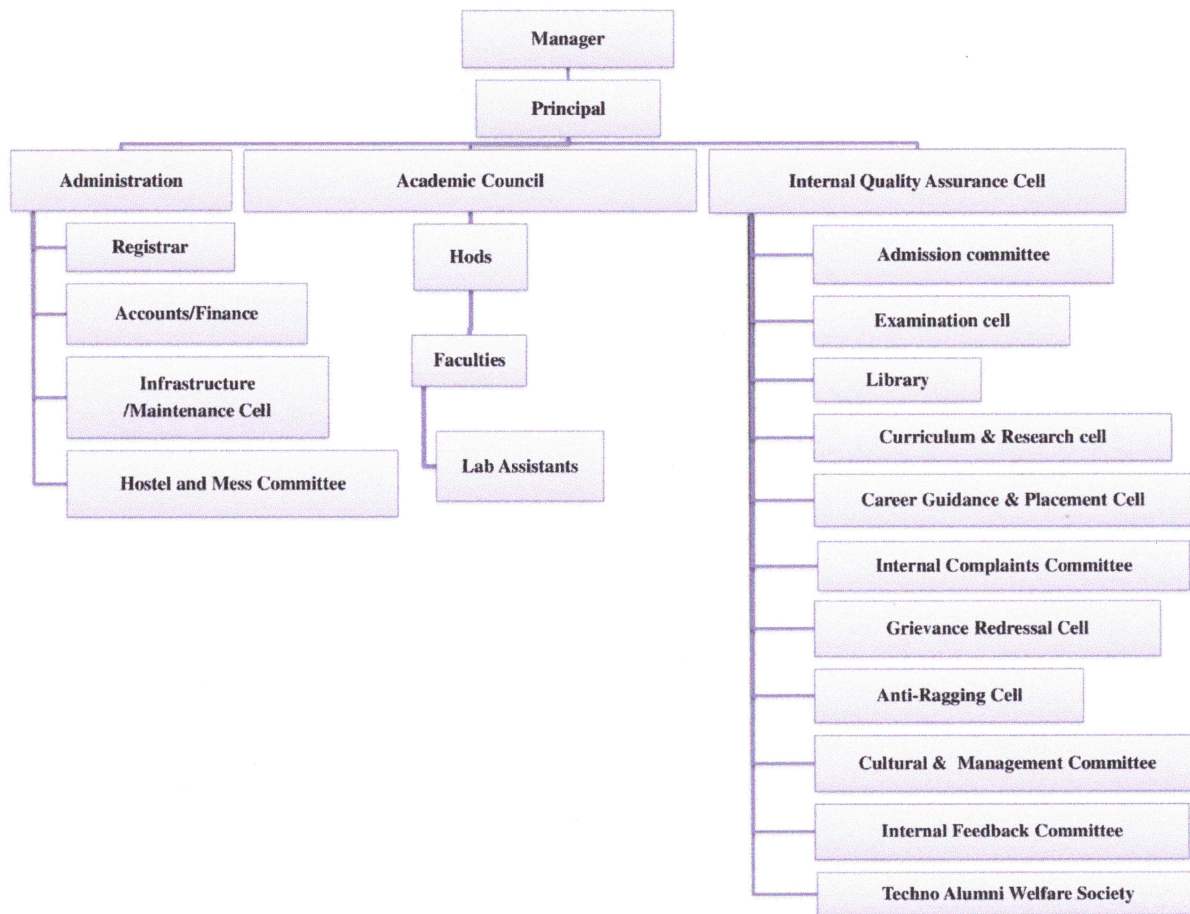
The Alumni Association adds alumni by building a support system for them, assisting with professional progress or changes later on.



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**ORGANOGRAM**



  
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