



# TECHNO INSTITUTE OF HIGHER STUDIES

(AFFILIATED TO UNIVERSITY OF LUCKNOW, LUCKNOW)

Ref.: TIHS/PRI/2023-24/... 26A.....

Date: 10/06/2023

## OFFICE ORDER

In pursuance of decision taken in Academic Council, the Institute has created Internal Quality Assurance Cell (IQAC) for Academic Session 2023 - 24. Following individuals are hereby appointed as IQAC members.

COMPOSITION OF IQAC			
S. No	DESIGNATION	NAME	POST
1	PRINCIPAL	Dr. Suresh Chand Shukla	Chairman
2	TEACHING STAFF	Mr. Abhishek Dwivedi	Coordinator
3		Dr. Vrijesh Kumar Pandey	Member
4		Ms. Rimpi Gupta	Member
5	ADMINISTRATIVE OFFICER	Mr. Vijay Anand Tiwari	Member
6		Mr. Prashant Shukla	Member
7	REPRESENTATIVE OF COLLEGE MANAGEMENT	Ms. Vidhi Agarwal (President)	Member
8	ALUMNI	Mr. Ayush Singhania	Member
9		Ms. Ritika Srivastava	Member
10	STUDENT NOMINEE	Mr. Yash Luthra	Member
11		Ms. Kainat Bano	Member

Coordinator, IQAC  
Techno Institute of Higher Studies  
Lucknow

Principal  
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# TECHNO INSTITUTE OF HIGHER STUDIES

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Ref: TIHS/IQAC/2023-24/....04/.....

Date: 10/10/2023

## NOTICE

The Internal Quality Assurance Cell (IQAC) meeting will be held on, 17/10/2023 at 1:30 PM in the conference room, headed by coordinator, IQAC.

## Agenda

1. Discussion on completion of syllabus before internal exam.
2. Discussion on infrastructural development.
3. Discussion on conduction of fresher function for new students.
4. Discussion on conduction of Faculty Development Program.
5. Any other discussion with the permission of the Chairperson.

## List of IQAC members:

1. Ms. Vidhi Agrawal
2. Dr. Suresh Chandra Shukla
3. Dr. Vrijesh Kumar Pandey
4. Dr. Ruby Srivastava
5. Mr. Vinay Kumar
6. Mr. Vijay Anand Tiwari

7. Mr. Prashant Shukla
8. Mr. Ayush Singhania
9. Ms. Ritika Srivastava
10. Mr. Yash Luthra
11. Ms. Kainat Bano

Mr. Abhishek Dwivedi  
Coordinator, IQAC  
Techno Institute of Higher Studies  
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Ref.: TIHS/IQAC/2023-24/.....07.....

Date: 17/10/2023

## Minutes of Meeting

The Internal Quality Assurance Cell (IQAC) meeting was held on, 17/10/2023 at 1:30 PM in the conference room, headed by coordinator, IQAC.

### Agenda 1- "Discussion on completion of syllabus before internal exam"

- The meeting addressed syllabus completion, concerns, and challenges faced by faculty and students, focusing on timeline, adequate topics, resource allocation, student engagement, and monitoring progress.

### Resolution:

- The faculty will work together to complete the syllabus before the internal exam. To ensure effective progress, additional resources, assistance, and monitoring systems will be implemented.

### Agenda 2- "Discussion on infrastructural development"

- The second item on the agenda was on infrastructure development. Several concerns have been expressed about the current quality of infrastructure and the need for changes. The following topics were debated:
- Identification of key areas requiring infrastructure development.
- Allocation of funds for infrastructure enhancement.
- Maintenance and regular inspections to ensure the longevity of infrastructure.

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### Resolution-

- To ensure timely and adequate infrastructure development suggests an action plan and cooperates with relevant stakeholders and management. Planning will be made for directly connecting first floor to canteen by stairs.

### Agenda 3- "Discussion on conduction of fresher for new students"

- The aim was to discuss ideas and suggestions for organizing an inclusive and engaging event. The following points were discussed:
- Identifying suitable dates and venue for the fresher's event.

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- Planning activities and programs to facilitate interaction among students.
- Assigning responsibilities to faculty and student volunteers for organizing the event.
- Ensuring the event promotes inclusivity, diversity, and a welcoming atmosphere.

## Resolution:

- A committee of faculty and student representatives will be formed to design and execute the fresher's event, which will include activities and programmes that encourage inclusivity and community development.
- (The final meeting conversation concerned to the conduction of FDP which was given in previous meeting's agenda (agenda No.-3) institute should increase FDPs/Workshops/Conferences to provide more knowledgeable sessions. A detailed plan will be drafted, presented at committee meeting.)

## Following members were present:

- |                              |                          |
|------------------------------|--------------------------|
| 1. Ms. Vidhi Agrawal         | 7. Mr. Prashant Shukla   |
| 2. Dr. Suresh Chandra Shukla | 8. Mr. Ayush Singhania   |
| 3. Dr. Vrijesh Kumar Pandey  | 9. Ms. Ritika Srivastava |
| 4. Dr. Ruby Srivastava       | 10. Mr. Yash Luthra      |
| 5. Mr. Vinay Kumar           | 11. Ms. Kainat Bano      |
| 6. Mr. Vijay Anand Tiwari    |                          |

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Mr. Abhishek Dwivedi  
Coordinator  
IQAC

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Ref.: TIHS/IQAC/2023-24/....11.....

Date: 02/03/2024

## NOTICE

This is to inform you that a meeting of the Internal Quality Assurance Cell (IQAC) headed by **Coordinator, IQAC** has been scheduled on dated 04 March 2024 in Conference Room at 3:00 PM as per the details mentioned below:

### Agenda:

- Review and discussion of the previous IQAC meeting minutes.
- Presentation and analysis of the feedback received from stakeholders.
- Discussion on the implementation of quality improvement measures.
- Planning and preparation for upcoming accreditation processes.
- Any other matters of importance related to quality assurance.

### List of members:

1. Ms. Vidhi Agrawal *for*
2. Dr. Suresh Chandra Shukla *Shukla*
3. Dr. Vrijesh Kumar Pandey *for*
4. Dr. Ruby Srivastava *for*
5. Mr. Vinay Kumar *for*
6. Mr. Vijay Anand Tiwari *for*
7. Mr. Prashant Shukla *for*
8. Mr. Ayush Singhania *for*
9. Ms. Ritika Srivastava *for*
10. Mr. Yash Luthra *Yash Luthra*
11. Ms. Kainat Bano *for*

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*Coordinator*  
Techno Institute of Higher Studies  
Lucknow

*Mr. Abhishek Dwivedi*  
Coordinator  
Techno Institute of Higher Studies  
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*Principal*  
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Ref.: TIHS/IQAC/2023-24/...13.....

Date: 04/03/2024

## Minutes of Meeting

Meeting of the Internal Quality Assurance Cell (IQAC), headed by **Coordinator, IQAC** was scheduled on dated 04 March 2024 in Conference Room at 3:00 PM. Following members were present.

- |                              |                          |
|------------------------------|--------------------------|
| 1. Ms. Vidhi Agrawal         | 7. Mr. Prashant Shukla   |
| 2. Dr. Suresh Chandra Shukla | 8. Mr. Ayush Singhania   |
| 3. Dr. Vrijesh Kumar Pandey  | 9. Ms. Ritika Srivastava |
| 4. Dr. Ruby Srivastava       | 10. Mr. Yash Luthra      |
| 5. Mr. Vinay Kumar           | 11. Ms. Kainat Bano      |
| 6. Mr. Vijay Anand Tiwari    |                          |

### Agenda:

- Review and discussion of the previous IQAC meeting minutes.
- Presentation and analysis of the feedback received from stakeholders.
- Discussion on the implementation of quality improvement measures.
- Planning and preparation for upcoming accreditation processes.

### Agenda 1- "Review and discussion of the previous IQAC meeting minutes"

- The meeting commenced with a thorough review and discussion of the minutes from the previous IQAC meeting. The attendees carefully examined the minutes and provided their input, suggestions, and corrections where ever necessary. After comprehensive deliberation, the minutes were approved unanimously, acknowledging that they accurately reflected the discussions and decisions made during the previous meeting.

### Resolution:

- The minutes of the previous IQAC meeting are approved unanimously.

### Agenda 2- "Presentation and analysis of the feedback received from stakeholders"

- The attendees are presented with a summary of the feedback collected from various stakeholders, including students, faculty members, staff, and external partners. The feedback is analyzed, categorized, and evaluated to identify key areas for improvement and strengths to be maintained. An in-depth discussion take place, addressing the specific feedback points and exploring potential strategies for enhancing the quality of our institution based on the feedback received.

### Resolution-

- Based on the analysis of stakeholder feedback, the institution will prioritize areas for improvement and develop action plans accordingly.

### Agenda 3- "Discussion on the implementation of quality improvement measures"-

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- In this section, the attendees engage in a comprehensive discussion regarding the implementation of quality improvement measures. The discussions encompass a range of topics, including curriculum development, faculty development programs, student support services, infrastructure enhancement, and technological advancements. The participants shared their ideas, experiences, and best practices, fostering a collaborative environment aimed at devising effective strategies to improve the quality of education and overall institutional performance. The meeting resolves to form subcommittees to further investigate and develop action plans for specific improvement areas.

## **Resolution:**

- Subcommittees will be formed to investigate specific improvement areas and propose effective strategies for quality enhancement.

## **Agenda 4- "Planning and preparation for upcoming accreditation processes"**

- This agenda involves planning and preparation for the upcoming accreditation processes. The attendees discussed the necessary steps, timelines, and documentation required to ensure a successful accreditation outcome. Key responsibilities are assigned to relevant individuals to initiate and complete the accreditation preparations. It is agreed upon that regular updates on the progress of accreditation activities would be shared in subsequent IQAC meetings.

## **Resolutions:**

- Responsibilities for accreditation preparation were assigned to relevant individuals, who will commence necessary actions and report progress in subsequent meetings.
- The resolutions and action plans formulated during this meeting will guide our efforts towards achieving our quality objectives.

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