



TECHNO INSTITUTE OF HIGHER STUDIES

(AFFILIATED TO UNIVERSITY OF LUCKNOW, LUCKNOW)

Date: 02/01/2021

Ref.: TIHS/PRI/2021-22/.30.A.....

OFFICE ORDER

In pursuance of decision taken in Academic Council, the Institute has created Internal Quality Assurance Cell (IQAC) for Academic Session 2021 - 22. Following individuals are hereby appointed as IQAC members.

COMPOSITION OF IQAC			
S. No	DESIGNATION	NAME	POST
1	PRINCIPAL	Dr. Kiran	Chairman
2	TEACHING STAFF	Mr. Abhishek Dwivedi	Coordinator
3		Mr. Rajesh Kr. Srivastava	Member
4		Mr. Vinay Kumar	Member
5	ADMINISTRATIVE OFFICER	Mr. Vijay Anand Tiwari	Member
6		Mr. Prashant Shukla	Member
7	REPRESENTATIVE OF COLLEGE MANAGEMENT	Mr. Rishi Agarwal (President)	Member
8		Ms. Abhilasha Shukla (Joint- Manager)	
9	ALUMNI	Ms. Riya Khare	Member
10		Mr. Yash Dixit	Member
11	STUDENT NOMINEE	Mr. Ayush Singhania	Member
12		Ms. Ritika Srivastava	Member

Coordinator, IQAC
Techno Institute of Higher Studies
Lucknow

Principal
Techno Institute of Higher Studies
Lucknow

PRINCIPAL
Techno Institute of Higher Studies
Lucknow

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TECHNO INSTITUTE OF HIGHER STUDIES

(AFFILIATED TO UNIVERSITY OF LUCKNOW, LUCKNOW)

Ref.: TIHS/IQAC/2021-22/..02.....

Date: 08/01/2021

NOTICE

The meeting of the IQAC will be held on 12th Jan, 2021 in Conference Hall at 2:00 PM and following members are requested to attend the meeting.

Meeting Agenda

1. Introduction & establishment of IQAC.
2. To review and assess the Add-on courses.
3. Discussion related to upcoming admission process.

Members:

1. Mr. Rishi Agarwal
2. Dr. Kiran
3. Ms. Abhilasha Shukla
4. Mr. Rajesh Kumar Srivastava
5. Mr. Vinay Kumar
6. Mr. Vijay Anand Tiwari
7. Mr. Prashant Shukla
8. Ms. Riya Khare
9. Mr. Yash Dixit
10. Mr. Ayush Singhania
11. Ms. Ritika Srivastava

Mr. Abhishek Dwivedi
Coordinator IQAC
Techno Institute of Higher Studies
Lucknow

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5. Head, all the departments

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Date: 16/01/2021

Ref.: TIHS/IQAC/2021-22/02.....

Minutes of Meeting

The IQAC meeting was chaired by Coordinator IQAC Mr. Abhishek Dwivedi on 12th Jan, 2021 in Conference Hall at 2:00 PM.

Meeting Agenda

1. Introduction & establishment of IQAC.
2. To review and assess the Add-on courses.
3. Discussion related to upcoming admission process.

Minutes:

Agenda point 1: "Introduction & establishment of IQAC"

A. Welcome and Introduction of IQAC:

- The meeting commenced with a warm welcome to all attendees.
- Introduction of the Internal Quality Assurance Cell (IQAC) was provided.
- Members of IQAC were introduced to all present.

B. Overview of the IQAC establishment process:

- An overview of the process involved in establishing the IQAC was presented.
- The steps taken to form the IQAC were discussed, including the selection of members and the formation of committees.

C. Objectives and importance of IQAC for the institute:

- The objectives and significance of IQAC for the institute were highlighted.
- Discussion emphasized the role of IQAC in ensuring and enhancing the quality of education and overall excellence in the institute.

D. Discussion on the roles and responsibilities of IQAC members:

- The roles and responsibilities of IQAC members were discussed in detail.
- Each member's specific duties and contributions were outlined.

E. Future plans and expectations from IQAC:

- Future plans and expectations from IQAC were discussed.
- The importance of IQAC in fostering a culture of quality sustenance and enhancement was reiterated.

Agenda point 2: "Review and assess the Add-on Courses"

- In the meeting it was decided to review and assess relevance and format of the Add-on Courses. It was also decided to implement some more add-on courses for the students. Through these courses students can acquire some more valuable knowledge, which are more helpful in building their career. IQAC recommended to the concerned Head of Department to introduce Add-on Courses for final approval.

Resolutions:

- Resolved by implementing some more Add-on courses.
- The Head of Department will be responsible for the smooth conduct of the Add on Courses.

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Agenda point 3: "Discussion related to admission process"

- IQAC chairperson has asked the admission Cell to initiate the process of admission and to fill the seats on liberal basis following the norms of the University and in accordance with the situation of covid-19.

Resolutions:

- Resolved by authorizing the admission Cell to fill up the seats of the Institute.

Following members were present:

1. Mr. Rishi Agarwal
2. Dr. Kiran
3. Ms. Abhilasha Shukla
4. Mr. Rajesh Kumar Srivastava
5. Mr. Vinay Kumar
6. Mr. Vijay Anand Tiwari
7. Mr. Prashant Shukla
8. Ms. Riya Khare
9. Mr. Yash Dixit
10. Mr. Ayush Singhania
11. Ms. Ritika Srivastava

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Mr. Abhishek Dwivedi
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IQAC

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(AFFILIATED TO UNIVERSITY OF LUCKNOW, LUCKNOW)

Ref: TIHS/IQAC/2021-22/...0.9.....

Date: 18/06/2021

NOTICE

The meeting of the IQAC will be held on 23rd June, 2021 in Conference Hall at 3:00 PM and following members are requested to attend the meeting.

Meeting Agenda

1. Discussion related to Budget preparation for infrastructure development.
2. Admission process.
3. Add-on course review and introduction of new Add-on courses.
4. To organize FDPs/Workshops/Conferences.

Members:

1. Mr. Rishi Agarwal
2. Dr. Kiran
3. Ms. Abhilasha Shukla
4. Mr. Rajesh Kumar Srivastava
5. Mr. Vinay Kumar
6. Mr. Vijay Anand Tiwari
7. Mr. Prashant Shukla
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11. Ms. Ritika Srivastava

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Mr. Abhishek Dwivedi
Coordinator IQAC
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(AFFILIATED TO UNIVERSITY OF LUCKNOW, LUCKNOW)

Date: 19/06/2021

Ref.: TIHS/IQAC/2021-22/...14.....

Minutes of Meeting

The IQAC meeting was held under the headship of Coordinator, IQAC Mr. Abhishek Dwivedi on 23rd June, 2021 in conference room at 3:00 PM.

Meeting Agenda

1. Discussion related to Budget preparation for infrastructure development.
2. Admission process.
3. Add On course review and introduction of new Add On course.
4. To organize FDPs/Workshops/Conferences.

Agenda point 1: "Budget preparation for infrastructure development"

- In this meeting it was decided to prepare a budget regarding installation of Fire Fighting Equipments and to join both the buildings through sky bridge with connecting stairs from ground to top floor. Chief Finance Officer (CFO) was asked by the Chairperson IQAC to prepare a budget allocation for construction of aforementioned items.

Resolutions:

- Resolved by accelerating the process of preparing budget and CFO will be responsible for the preparation of budget.

Agenda Point 2: "Admission process"

- Admission process is going to commence for this academic year and record will be monitored by respected principal.

Agenda Point 3: "Add On course review and new Add On course"

- In the meeting it was decided to review and assess the functioning of Add on Courses. It was also decided to implement some more ADD on courses for benefit of the students. Through these courses students can acquire some more valuable knowledge and which will be more helpful in building their career. IQAC recommended to the concerned Head of Department to introduce new Add on Courses for final approval.

Resolutions:

- Resolved by introducing some new Add On courses.
- The Head of Department will be responsible for the smooth conduct of the Add on Courses.

Agenda point 4: "To organize FDPs/Workshops/Conferences"

- For the overall development of the faculty members, it was decided in the meeting to conduct FDP/Workshop/Conference.

Resolution:

- Resolved by assigning the responsibility of conducting the FDP/Workshop/Conference to the Dean/Heads.

Following members were present:

1. Mr. Rishi Agarwal
2. Dr. Kiran
3. Ms. Abhilasha Shukla

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4. Mr. Rajesh Kumar Srivastava
5. Mr. Vinay Kumar
6. Mr. Vijay Anand Tiwari
7. Mr. Prashant Shukla
8. Ms. Riya Khare
9. Mr. Yash Dixit
10. Mr. Ayush Singhania
11. Ms. Ritika Srivastava

Mr. Abhishek Dwivedi
Coordinator
IQAC
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TECHNO INSTITUTE OF HIGHER STUDIES

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Date: 25/02/2022

Ref.: TIHS/IQAC/2021-22/...22.....

NOTICE

The meeting of the IQAC will be held on 28th February, 2022 in Conference Hall at 4:00 PM and following members are requested to attend the meetings.

Meeting Agenda

1. Discussion regarding the Meeting of Alumni related events and programmes.
2. Discussion regarding Industrial visit of students.

IQAC members:

1. Mr. Rishi Agarwal
2. Dr. Kiran *Kiran*
3. Ms. Abhilasha Shukla *Abi*
4. Mr. Rajesh Kumar Srivastava *R.K. Srivastava*
5. Mr. Vinay Kumar *Vinay*
6. Mr. Vijay Anand Tiwari *Vijay*
7. Mr. Prashant Shukla *Prashant*
8. Ms. Riya Khare *Riya*
9. Mr. Yash Dixit *Yash*
10. Mr. Ayush Singhania
11. Ms. Ritika Srivastava

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TECHNO INSTITUTE OF HIGHER STUDIES

(AFFILIATED TO UNIVERSITY OF LUCKNOW, LUCKNOW)

Ref.: TIHS/IQAC/2021-22/25.....

Date: 01/03/2022

Minutes of Meeting

The IQAC meeting was held under the headship of Coordinator IQAC Mr. Abhishek Dwivedi on 28th February, 2022 in conference room at 2:30 PM.

Meeting Agenda

1. Discussion regarding the Meeting of Alumni.
2. Discussion regarding Industrial visit of students.

Minutes:

Agenda point 1: "Discussion regarding the Meeting of Alumni"

- In this meeting it was decided to organize the meeting of alumni. The Chairperson of the IQAC instructed to the representative of Techno Alumni Welfare Society (TAWS) to organize the meeting of alumni.

Resolutions:

- Resolved by assigning the responsibility to the Techno Alumni Welfare Society (TAWS) to organize the Meeting of Alumni.

Agenda point 2: "Discussion regarding Industrial visit of students"

- IQAC had discussed for preparing the details regarding industrial visit of students.
- Chairperson had asked the Dean to prepare a detailed plan for industrial Visit.

Resolutions:

- Resolved by authorizing the Dean to prepare a schedule regarding the industrial visit of the students.

IQAC Resolution	Action Taken Report
2021-I/I	Add-On courses successfully implemented
2021-I/II	Admission work is in process

Following members were present:

1. Mr. Rishi Agarwal
2. Dr. Kiran
3. Ms. Abhilasha Shukla

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4. Mr. Rajesh Kumar Srivastava
5. Mr. Vinay Kumar
6. Mr. Vijay Anand Tiwari
7. Mr. Prashant Shukla
8. Ms. Riya Khare
9. Mr. Yash Dixit
10. Mr. Ayush Singhania
11. Ms. Ritika Srivastava

Mr. Abhishek Dwivedi
Coordinator, IQAC
Techno Institute of Higher Studies
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TECHNO INSTITUTE OF HIGHER STUDIES

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Date: 10/05/2022

Ref.: TIHS/IQAC/2021-22/.....2.7.....

NOTICE

It is informed you that the previously scheduled meeting of the Internal Quality Assurance Cell (IQAC) has been postponed due to unforeseen circumstances; it has become necessary to reschedule the IQAC Meeting, which was originally planned for 11th May 2022. The new date for the meeting will be 23rd May 2022. The venue and timing of the meeting remain unchanged, and it will be held at **Conference Hall from 2:30 PM.**

Meeting Agenda

1. To welcome and facilitate the new management committee approved by University of Lucknow
2. Discussion regarding advancement of website of the Institute as per NAAC requirement.
3. Discussion related to review of Training and Placement of the students.

IQAC members:

1. Ms. Vidhi Agarwal
2. Dr. Kiran *Kiran*
3. Ms. Abhilasha Shukla *Abhilasha*
4. Mr. Rajesh Kumar Srivastava *R.K. Srivastava*
5. Mr. Vinay Kumar *Vinay*
6. Mr. Vijay Anand Tiwari *Vijay*
7. Mr. Prashant Shukla *Prashant*
8. Ms. Riya Khare *Riya*
9. Mr. Yash Dixit *Yash*
10. Mr. Ayush Singhania *Ayush*
11. Ms. Ritika Srivastava *Ritika*

Mr. Abhishek Dwivedi
Coordinator
IQAC

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Ref.: TIHS/IQAC/2021-22/...3.D.....

Date: 23/05/2022

Minutes of Meeting

The IQAC meeting was held under the headship of Coordinator IQAC Mr. Abhishek Dwivedi on 23rd May, 2022 in conference room at 2:30 PM.

Meeting Agenda

4. To welcome and facilitate the new management committee approved by University of Lucknow
5. Discussion regarding advancement of website of the Institute as per NAAC requirements.
6. Discussion related to review of Training and Placement of the students.

Agenda point 1: To welcome and facilitate the new management committee approved by University of Lucknow

- All the members are welcomed and facilitated the new management committee.

Agenda point 2: "Discussion regarding advancement of website of the Institute as per NAAC requirement"

- In this meeting it was decided to update the website of the Institute as per NAAC requirements. IQAC Chairperson directed the IT technician to update the website of the institute in order to meet the NAAC requirements.

Resolutions:

- Resolved by giving the responsibility for updating website of the institute to IT technician.

Agenda point 3: "Discussion related to review of Training and Placement of the students"

- IQAC chairperson has asked the 'Training and Placement Cell' to prepare the proposals for initiating the activities related to training and placement and also suggested to prepare the list of the companies visiting the institute.
- IQAC was also interested to know from the 'Training and Placement Cell' the package offered by the companies and also asked to prepare the list of the students interested for the placement.

Resolutions:

- Placement is necessary for the students and placement cell committed to increase the number of placements as soon as they can along with amount of average package offered to the students.

IQAC Resolution	Action Taken Report
2021-II/I	Preparation of budget for infrastructure development initiated
2021-II/II	Follow up of employee's welfare activities initiated

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Following members were present:

1. Ms. Vidhi Agarwal
2. Dr. Kiran
3. Ms. Abhilasha Shukla
4. Mr. Rajesh Kumar Srivastava
5. Mr. Vinay Kumar
6. Mr. Vijay Anand Tiwari
7. Mr. Prashant Shukla
8. Ms. Riya Khare
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